

Commissioners:

Roger E. Walsh, Chairperson
James R. McGath
Mike Burns

Christopher C. Genthe, Treasurer
Joseph W. Spaeth

Paul Sacotte, Secretary
John W. Stern

Daniel W. Carroll, Operations Manager and Water Safety Patrol Chief

**BIG CEDAR LAKE PROTECTION AND REHABILITATION DISTRICT
MEETING July 14, 2011 8:00PM
MINUTES**

PRESENT: Roger Walsh, Chairman; Chris Genthe, Treasurer; John Stern; Mike Burns; Jim McGath, Joe Spaeth, Daniel Carroll; Operations Manager and Water Safety Patrol Chief

ABSENT: Paul Sacotte, absent

1. Pledge of allegiance and Roll Call

Roger Walsh led Commissioners in the Pledge of Allegiance. Sue Schmidt called the roll. Those present and absent were as listed above.

2. Approval of the Minutes of the 6/9/11 Meeting of the Commissioners

Jim McGath moved to approve the minutes of the 6/9/11 meeting of the Commissioners. Mike Burns seconded the motion. Motion approved unanimously.

3. Approval of Bills and Accounts

Chris Genthe moved for the approval of checks #7764 through #7783 and #283 - #325, check #283 went to the IRS. Jim McGath seconded the motion. Motion approved unanimously.

Dan Carroll inquired about a \$12.00 service charge that the District received monthly from Associated Banks. He was told this charge was for receiving returned checks, he said that we do not need the checks returned back to the District, so this charge will now be eliminated.

4. Approval of Purchases, Leases, Contracts, Work Orders or Repairs Whose Cost Exceeds \$500 including:

- **Refinish the Concrete Floor (grind the floor) in the upper shop area at a Cost Not to Exceed \$1600.00. District Employees will Then Reseal the Floor**

To improve the appearance of the upper shop area and to make the floor much easier to clean, Dan Carroll has received quotes to have the floor in the upper shop area ground and sealed. A bid for the grinding process was \$1580.00. D&B Industrial Floor Coatings has a four step grinding process with different varieties of abrasive grit; the final grit will polish and smooth the floor. Due to the fact that D&B would charge additional \$600.00 for the sealing process, the District employees would reseal the floor at a much lower cost.

Mike Burns moved to approve to refinish the concrete floor in the upper shop area at a cost not to exceed \$1600.00 with District employees resealing the floor. Jim McGath seconded the motion.

John Stern stated that he was against the floor grinding due to the fact that it is not necessary on a structural level, it is for appearance only. A vote was taken 4 voting for and 2 voting against. Motion carried.

- **Purchase Four New Tires for the Skid Loader at a Cost Not to Exceed \$1,200.00.**

Dan Carroll received the lowest quote for \$625.48 to have four new tires mounted for the skid loader from St. Lawrence Equipment and requested approval to proceed with the purchase.

Chris Genthe moved to approve to the purchase of four new tires for the skid loader at a cost not to exceed \$700.00. Mike Burns seconded the motion. Motion approved unanimously.

5. Report on District Operations in General, Including:

- **Report on Summer Water Safety Patrol, Weed Harvesting and other District Operations**

For the Month of June 2011 there were 166 summer patrol hours, 45 administrative hours and 37 exempt hours, for a total of 248 hours. Also 22 citations and 8 written warnings were issued. The citation violations that were issued are for: 2 for no wearable PFD's, 5 for no type IV throwable PFD, 1 for negligible boating, 4 for navigational errors, and 10 for speeding. For 2010 the June hours totaled 315. There were 32 citations and 11 warnings issued also.

Due to the cold start this summer in June 2011 there were only 2 loads of weeds compared to 5 loads for 2010. Mike Burns will check into the possibility of having a second shore conveyor on the south end of the lake in Cedar Lake Hills to save on transport time. Instead of having the weed harvester return to the District to unload each time, it would be more efficient to have a second place to unload weeds so the cutter can cut down on transport time with a full load. It would unload on the south shore conveyor and be able to keep cutting in the area.

The Annual launch permits for 2010 total \$8,120 compared to \$6,733.00 for 2010. The daily launch fees for 2011 total \$14,358.12 compared to \$15,486.00 for 2010.

6. Approve Contract with Baker Tilly Virchow Krause, LLP for Audit Services for 2010, 2011 and 2012 Audits

Chris Genthe moved to approve the contract with Baker Tilly Virchow Krause, LLP for audit services for 2010, 2011 and 2012 audits. Jim McGath seconded the motion. Motion approved unanimously.

7. Discuss and Approve having the District Certified as a Training Site for CPR Training

Dan Carroll would like to become a certified CPR instructor. Every two years five of the District officers need to be recertified, if he becomes an instructor then Dan could do all of the training in house. The class could also be offered to others who are interested in learning CPR. In order to become an instructor the person must have a site to sponsor them. Then there is a three step process to become certified: 1) You have to take a training class. 2) Then you must sit in a class and observe. 3) The last step is you teach a class while the instructors observe.

John Stern asked Dan to check on the pricing that other sites charge to recertify officers, to verify if it would be cost effective for the District to undertake becoming a CPR training site.

8. Discussion of Agenda Items for 2011 Annual Meeting, which will be on August 24, 2011, at 7:00 pm at the West Bend Town Hall

The topic of guest speakers was discussed. John Stern suggested a representative from US Geological Survey come and explains all of the readings that are taken on the lake and what they represent. Brett Weir

was also suggested as a guest speaker to cover the topics of stocking the lake and shocking the lake to receive a fish a count. Fish shocking is an important tool in measuring the health of our lakes, rivers and streams.

9. Submission and Discussion of Commissioner's 2012 Budget Requests, if any

There were none.

10. Other Business

Next month's agenda will reflect the request of an upcoming Eagle Scout whom asked the District to give a donation to his Eagle Scout project. He will be making hiking trails and planting trees near the West Bend dog park.

11. Adjourn

Joe Spaeth moved to adjourn. Mike Burnes seconded the motion. Motion carried unanimously.

Meeting adjourned at 9:30 pm.

Prepared and submitted by

Paul Sacotte, Secretary